

# DSA – How To Apply

Identify your funding body

**Other**

*For example:*

Student Finance Wales  
Student Finance Ni  
Research councils UK  
Student Awards Agency Scotland

**SFE (Student Finance England)**

*Applicable to:*

- Students on a course that lasts at least a year
- NHS students
- Students who have lived in England for over 3 years
- Student receiving a loan/grant from SFE

Fill out the Application Form

**Other**

Please find application on relevant funding body website and submit this as per their guidance

**SFE DSA Slim form**

For full time, undergraduate students who apply for a grant or loan

**SFE DSA 1 form**

For part time students, postgraduates, or those not applying for a grant or loan (bring to Disability and Mental Health Advisers at university Student Life Centre to sign)

<https://www.gov.uk/disabled-students-allowances-dsas/overview>

**Wait to hear from funding body**

(will receive response via email - can take up to 3 weeks. After this, chase with your funding body)

Book a Needs Assessment Appointment at a Local Needs Assessment Centre

<http://www.dsa-qag.org.uk/Find-an-Assessment-Centre/find-an-assessment-centre.html>

At your **Needs Assessment**, you will discuss support that may benefit you. You will then receive a **Needs Assessment Report** within 10 working days (if not, chase with your Assessment Centre). This will then be sent to your funding body for final approval.

**Entitlement Letter**

Check it has everything agreed at Needs Assessment

Arrange non-medical support with Disability and Mental Health Advisors at the University's Student Life Centre

Order equipment